# ROTHWELL GYMNASTICS

# Cancellation and Fees Policy

## Monthly Payments – Squad Gymnasts

Squad training fees are payable monthly in advance, with payment due in full by the 28th of each month for the following month's training.

Squad fees are calculated over a 47-week training year and divided into 12 equal monthly payments. Fees secure the gymnast's place within their allocated squad and remain payable regardless of attendance.
Payments can be made through our online system, by bank transfer or in cash, with a dated receipt provided for cash payments.
Bank transfers should include the gymnast's full name and the reference "fees". Payment should be made to Rothwell Gymnastics BACS 22117002, 40-45-11.
A breakdown of squad fees is available on request. Where a gymnast changes squad or training group, the applicable fees will be confirmed in writing.

## Term Payments – Recreational Gymnasts

Recreational class fees are payable in advance in accordance with the payment schedule issued by Rothwell Gymnastics.
Payment secures a gymnast's place within their allocated class and is not dependent on attendance. A place is not confirmed until the required payment has been received.

## Fees and Refunds

All fees paid to Rothwell Gymnastics are non-refundable. This includes sessions missed due to illness, holidays, lateness or other personal circumstances.
In exceptional circumstances, a refund or credit may be considered at the discretion of the club. Each request will be considered individually, and any decision does not create an entitlement to refunds or credits in future circumstances.
Nothing in this policy affects members' statutory consumer rights.

## Leaving the Club – Recreational Gymnasts

If a recreational gymnast wishes to leave the club, written notice must be received before the next payment schedule or payment request is issued.
Once a payment schedule or payment request has been issued, the fees included within that schedule remain payable and are non-refundable, even if the gymnast subsequently leaves the club or chooses not to attend.

To avoid being charged for the next payment period, parents/guardians must notify the club before the relevant payment schedule is issued.
Simply stopping attendance does not constitute notice of leaving the club.

## Leaving the Club – Squad Gymnasts

If a squad gymnast wishes to leave the club, written notice must be received before the 15th of the month to avoid being charged for the following month's training fees.
Where notice is received on or after the 15th, the following month's fees will remain payable, even if the gymnast chooses not to attend those sessions.
Gymnasts are not required to continue attending once notice has been given; however, any fees already due remain payable and are non-refundable.
Simply stopping attendance does not constitute notice of leaving the club.
All cancellation notices must be emailed to rothwellgymnastics@hotmail.co.uk.

## Outstanding Payments and Arrears

Fees must be paid in accordance with the payment schedule issued by the club.
Outstanding balances may incur reasonable additional administration charges associated with managing and recovering overdue payments.
If an account reaches three months in arrears, the gymnast's training will be suspended until the outstanding balance has been brought up to date or an alternative payment arrangement has been agreed with the club.
This measure is intended to prevent further debt from accumulating.
Parents/guardians experiencing payment difficulties are encouraged to contact the club as early as possible.
Where outstanding balances remain unpaid, Rothwell Gymnastics reserves the right to take appropriate and lawful steps to recover the debt.

## Annual Club Membership

All gymnasts are required to pay an annual Rothwell Gymnastics club membership fee as a condition of participation.
Membership operates on a yearly rolling basis, renewing annually from the gymnast's individual membership date.
Current annual membership fees are:

- £28 – gymnasts attending one regular session per week, including recreational gymnasts who occasionally attend an additional class.
- £40 – squad gymnasts attending two or more sessions per week.

Annual club membership is separate from regular training fees and British Gymnastics membership.
Membership fees are non-refundable, subject to the exceptional-circumstances and statutory-rights provisions above.

## British Gymnastics Membership

All gymnasts must hold the appropriate and current British Gymnastics (BG) membership required for their participation.
British Gymnastics membership is paid directly to British Gymnastics and is separate from the club's training and annual membership fees.
Gymnasts without the required current BG membership will not be permitted to train until the appropriate membership is in place.
Sessions missed due to an absence of the required BG membership are non-refundable and cannot be credited or transferred.

## Changes to Fees

Training and membership fees are reviewed periodically and may be adjusted to reflect inflation and increases in the costs of operating the club. Parents/guardians will be given reasonable notice before any revised fees take effect.

## Agreement to Club Terms

By registering with or continuing to attend Rothwell Gymnastics, parents/guardians agree to comply with this Fees and Cancellation Policy and the club's Terms & Conditions.
The current policies and procedures are available at www.rothwellgymnastics.co.uk.
Policy review: October 2026 –

Reviewed February 2023 v2 July 2024 v3 Oct 24 v4 Feb 26 v5 Oct 2026 V6