

Date: January 2017

Dear Parent / Guardian

It has been brought to our attention that some people are unclear on the membership and partnership with Rothwell Gymnastics.

The club is run on good will and lead by volunteers most of whom coach in addition working in a different environment other than sport. The club is also supported by other activities such as administration, fundraising and equipment maintenance.

To secure and continue with a place for your child, at the club, especially those gymnasts training more than one hour per week, you benefit from reduced fees in recognition of the amount of commitment required to the club.

Your agreement with the club includes monthly payments made by direct transfer which should be made at the end of the month in advance for the following month.

The club bank details are;

HSBC	Rothwell Gymnastics
Account:	22117002
Sort code:	40-45-11

Your additional responsibility to the club is the **SETTING UP AND DISMANTLING OF EQUIPMENT**

The coaches are here to support and train your gymnast. In order that the gymnasts get maximum coach time, you are required to assist with the erection and dismantling of the equipment as part of our normal training activities. You will be shown what to do and how to do it. Some tasks require no more than holding a piece of equipment whilst it is dismantled. If there is a physical reason why you cannot do this, you must advise a lead coach. There are simple tasks such as covering equipment up, sweeping up chalk or rolling Velcro and applying it to matting. It is not acceptable to have no contribution to this aspect of the training session.

You are required to bring your child in good time for the 'warm up' of the session suitably prepared with proper training clothing and protective equipment, palm guards, wrist bands and water bottle. Hair **MUST** be secured and not trail on floor in an inverted position (training will not be permitted with loose hair, it is unsafe). If you are delayed at the end of the session you **MUST** contact a coach. After 20 minutes with no contact our governing body guidance is to contact children's services or Police.

DUTY OF CARE FOR YOUR CHILD

All children must be accompanied into the gym hall by a responsible adult. They must be collected from inside the gym by a responsible adult. Duty of care for your child must be handed over directly to the coach. Gymnasts must never be left unaccompanied or arrive / depart unsupervised.

Failure to meet any of these requirements will result in the disciplinary policy (see notice board or 'pink folder') being applied and may result in you having to forfeit your gymnasts place in the club.

